

DinghuiCosmetics OEM Business Process Table 化妆品OEM流程确认表

No. 序号	Process Stage流程阶段	Description描述	Customer Actions/Participation客户行动/参与	check 确认
1	Initial Consultation 初步咨询	Discussion on product concept, target market, and specific requirements. 讨论产品概念、目标市场及具体要求。	Provide detailed brief, answer questions, and agree on project scope. 提供详细简报, 回答问题, 并确定项目范围。	
2	Formula Development & Testing 配方开发与测试	Research, testing, and formulation of the product based on customer specifications. 根据客户规格进行产品研究、测试和配方开发。	Approve initial formula, provide feedback for adjustments. 批准初步配方, 提供反馈进行调整。	
3	Sample Production 样品生产	Production of prototype samples for testing and evaluation. 制作原型样品以供测试和评估。	Review samples, provide feedback for refinements. 审查样品, 提供反馈进行改进。	
4	Stability & Safety Testing 稳定性与安全测试	Conducting necessary tests to ensure product stability and compliance with safety standards. 进行必要的测试以确保产品稳定性和符合安全标准。	Await test results, address any concerns raised. 等待测试结果, 处理提出的问题。	
5	Packaging Design & Material Sourcing 包装设计 with 材料采购	Design of packaging and sourcing of materials based on customer preferences. 根据客户偏好设计包装和采购材料。	Approve packaging design, specify any changes. 批准包装设计, 指定更改内容。	
6	Quotation & Contract Signing 报价与合同签订	Provision of a detailed quotation and signing of an OEM agreement. 提供详细报价并签订OEM协议。	Review quotation, negotiate if necessary, sign contract. 审查报价, 如有必要进行协商, 并签订合同。	
7	Production Planning & Scheduling 生产计划与调度	Scheduling production based on agreed quantities and timelines. 根据约定的数量和时间表安排生产。	Confirm production schedule, make any necessary adjustments. 确认生产计划, 进行必要的调整。	
8	Mass Production 批量生产	Manufacturing of the final product in bulk quantities. 大批量生产最终产品。	Monitor production progress, address any issues promptly. 监控生产进度, 及时处理问题。	
9	Quality Control & Inspection 质量控制与检查	Conducting rigorous quality checks to ensure product consistency and quality. 进行严格的质量控制检查以确保产品一致性和质量。	Review quality control reports, approve final products. 审查质量控制报告, 批准最终产品。	
10	Packaging & Labeling 包装与贴标	Assembling products into packaging and applying labels. 将产品组装到包装中并贴上标签。	Approve final packaging and labeling, ensure compliance. 批准最终包装和标签, 确保合规性。	
11	Shipping & Logistics Arrangements 运输与物流安排	Arranging shipment of the finished products to the customer's specified location. 安排成品运输到客户指定的地点。	Provide shipping details, track shipment, prepare for receipt. 提供运输细节, 跟踪运输情况, 做好收货准备。	
12	Post-Delivery Support & Feedback 交货后支持与反馈	Offering ongoing support, including handling any post-delivery issues or inquiries, and collecting customer feedback. 提供持续支持, 包括处理交货后的问题或咨询, 并收集客户反馈。	Contact for support, provide feedback on the process. 联系以获取支持, 对流程提供反馈。	